

Hospice of the Foothills
Position Description
September 3, 2008
Does Not Qualify for Recruitment Bonus Program

Position Title: Night Nurse (NN)
Accountable to: Nursing Supervisor (NS)

Position Summary: Reports directly to the NS. Coordinates after-hour and weekend patient/family call and visit program. Provides support, information and skilled nursing care as needed, including death calls. Coordinates with and updates RN Case Managers on changes in patient's condition. This is a non-exempt position.

Essential Functions:

1. Triage after-hour and weekend calls from patients/families; performs home visits as requested/needed.
2. Collaborates with physicians, Medical Director and staff as needed for comfort care/symptom management, and regarding changing conditions.
3. Participates in patient care meetings and staff meetings as available and requested.
4. Provides consultation and support to patients/families as needed.
5. Performs administrative functions relating to clinical records, Plan of Care, mandatory abuse reporting requirements, and documenting all calls received during the on-call period.
6. Participates in education and in-service programs as available and requested.
7. Performs other duties as assigned by the NS.

Qualifications:

Education & Experience

1. Possess and maintain current California RN license.
2. BSN Degree with public health certificate preferred.
3. Two-years of R.N. experience, Hospice, home health or community health experience within the last three years preferred.
4. Knowledge of State and Federal Medicare Hospice regulations.
5. Demonstrated communications and interpersonal skills, adaptability, organization, attention-to-detail, thoroughness, responsibility and leadership qualities.
6. Possess and maintain current CPR certificate.
7. Possess and maintain valid California driver's license, reliable automobile, and evidence of appropriate liability insurance.

SAFETY

Hospice of the Foothills will provide a safe and healthy work environment, safety training, and promote safe working practices. All employees will utilize the training provided to perform work safely at all times and prevent unsafe work practices. All employees will assist management in accident prevention. Unsafe work practices, including those resulting in injuries, will not be tolerated and may result in disciplinary action up to and including termination from employment.

Physical & Mental Requirements

RN Night Nurse

Rate the Essential Functions for their Frequency, Duration and Weight/Pressure using the following categories:

Frequency: S=Seldom (less than 25%) M=Moderate (25-50%) O=Often (51-75%) C=Continuous (76% or more).

Duration: S= Short (less than 1/3) M=Moderate (1/3 to 2/3) L=Long (2/3 or more).

Weight/Pressure: L=Light (Up to 20 lbs) M=Moderate (21-40 lbs) H=Heavy (41 lbs or more).

NA: Not Applicable.

Factor	Frequency	Duration	Wght/Prs
Sitting	O	L	_____
Standing	O	M	_____
Walking	O	M	_____
Climbing	S	S	_____
Bending	MO	M	_____
Stooping	M	M	_____
Squatting	O	M	_____
Kneeling	O	M	_____
Leaning	O	M	_____
Twisting	M	M	_____
Lifting	M	M	_____ 50
Carrying	M	M	_____ 50
Reaching	O	M	_____
Grasping	O	M	_____
Keying	N/A		_____
Seeing	O	L	_____
Talk/Listen	O	L	_____
Read	O	L	_____
Write	O	L	_____
Work Indoors	O	L	_____
Work Outdoors	S	S	_____
Drive vehicle	O	M	_____
Extreme Temperatures	S	S	_____
Dust/fumes	N/A		_____
Chemicals	N/A		_____